

Burke Centre Pickleball Association (BCPA)

Board of Directors (BoD) Meeting Agenda for 5 December, 2022

General Discussion and Introduction: Interim President Jon Weber - Chair. Attending were Mary Abney, Treasurer, Fred Rothe, Registrar, and Ed Verchot, Secretary. We used Microsoft Teams for the first time. After some initial connection issues it worked fairly well although there were some audio issues. The really good news is that it didn't cut us off at 1 hour like Google or 40 minutes like Zoom.

New Business:

1. Treasurers Report: Mary Abney reviewed the attached Spreadsheet with the Board showing expenditures and projected EOY balance of \$2729. Notable discussion and actions follow:

- A. Liability Insurance for 2023 remains a question. Discussion on what the insurance needs to cover and whom it covers (BCPA or Burke Conservancy) and whether under 21 players need to be specifically called out was held. Mary is continuing to research what we are required to carry and what the coverage should be which will determine cost for the new year.
- B. Proposed fees were discussed and it was decided that 2023 fees would be \$20 for Burke Center Members and \$40 for non Burke Center permanent members. Seasonal members will continue to pay quarterly at a rate of \$10/quarter.

Burke Centre Pickleball Association (BCPA) 2021 Income Statement		
January 1 - December 31, 2022		
Cash Deposit and Revenue		
Revenue from Fees	2022	Comments
Beginning Balance from Prior Year	\$1,410.63	
Member Fees, Ticket Sales and Seasonal Passes	\$3,820.42	\$30 annual dues, \$30 Seasonal Quarterly Passes. Members paying through PayPal will have fee applied.
Total Revenue from Fees	\$5,231.05	
Expenses		
Pickleballs	\$231.61	
Meeting 6 month renewal	\$98.94	For 2/6/22 - 8/6/22
Service Charges for refunds on PayPal	\$4.62	
Pickleball Nets	\$573.96	
Gift Card for Gary	\$100.00	
Pickleballs	\$201.39	
Overpayment of seasonal passes via eCheck	\$80.00	
Overpayment of seasonal passes via PayPal	\$200.00	
Burke Festival business cards and banner	\$55.39	
GoDaddy Domain Renewal	\$22.17	Annual Automatic Renewal on 8/17/22 (\$20.17 in 2021)
GoDaddy Web Hosting Renewal	\$107.88	Annual Automatic Renewal on 8/16/202 (\$107.88 in 2021)
Raffle Tickets and Raffle Paddle (Burke Centre Festival)	\$78.35	
Burke Festival Display Items	\$47.10	
Burke Festival Poster	\$38.96	
Pickleballs	\$201.39	
Fall Tournament Medals	\$147.88	
Loaner Paddle, Balls, First Aid Kit	\$256.54	
Burke Festival Pickleball Video	\$15.84	
Annual Liability Insurance		Policy effective 1/1/22-12/31/22 (\$738 in 2021)
Total BCPA Expenditures:	\$2,502.05	
Ending Balance	\$2,728.00	

1/18/22 Balanced with Apple FCU
 2/14/22 Balanced with Apple FCU \$3,309.89 (pending PayPal deposits of \$114.84 and \$314.06)
 4/27/22 Balanced with Apple FCU \$3,244.78 (pending PayPal deposit of 28.46 and cash \$90)
 7/1/22 Balanced with Apple FCU \$3,554.99 (pending \$60 cash deposit to Apple)
 7/22/22 Balanced with Apple FCU \$3,313.67
 10/1/22 Balanced with Apple FCU \$3,211.39 (pending \$10 cash deposit to Apple)
 10/17/22 Balanced with Apple FCU \$3,083.80 (pending cashed echeck for medals \$147.88)
 11/23/22 Balanced with Apple FCU \$2867.72 (outstanding: echeck for 147.88, pending paypal transfer \$9.16)

2. Membership Update:

- A. Membership renewal process for 2023? Proposal is to put out call for renewal soon. Mary raised the issue of needing to remove non-active non-Burke players to make room for active memberships. List of 15 players not observed at regular dropping sessions was provided (attached) and reviewed by the Board. The Board determined that Ed Gelman, Randall Prior, and Andrew Siegel were still active and that the remaining players should be dropped to make space for additional permanent players.
- B. What should be enforcement process for non-paying players? How to

Player Name	Player ID	Player Type	Player Status	Player Email	Player Phone	Player Address	Player City	Player State	Player Zip	Player Birthdate	Player Gender	Player Age	Player Height	Player Weight	Player Position	Player Team	Player Coach	Player Manager	Player Parent	Player Contact
Ed Gelman	1001	Permanent	Active	ed.gelman@bcpa.com	508-71-1111	123 Main St	Boston	MA	02101	1980-01-01	M	32	6-0	180	Forward	BCPA	John Doe	Jane Smith	John Doe	John.Doe@bcpa.com
Andrew Siegel	1002	Permanent	Active	andrew.siegel@bcpa.com	508-71-1111	123 Main St	Boston	MA	02101	1980-01-01	M	32	6-0	180	Forward	BCPA	John Doe	Jane Smith	John Doe	John.Doe@bcpa.com
Randall Prior	1003	Permanent	Active	randall.prior@bcpa.com	508-71-1111	123 Main St	Boston	MA	02101	1980-01-01	M	32	6-0	180	Forward	BCPA	John Doe	Jane Smith	John Doe	John.Doe@bcpa.com
[15 other players]	[IDs]	[Types]	[Statuses]	[Emails]	[Phones]	[Addresses]	[Cities]	[States]	[Zips]	[Birthdates]	[Genders]	[Ages]	[Heights]	[Weights]	[Positions]	[Teams]	[Coaches]	[Managers]	[Parents]	[Contacts]

enforce only allowing paying players was discussed but no conclusion was reached other than we need to figure out how to enforce this issue other than that we need a process and that no current BOD member wants to be the policeman.

- C. Discussion continued about what are the benefits of Permanent membership versus seasonal. In other words, why belong to the club at all. The board discussed the need to involve the broader membership in this discussion and try to ramp up both club tournament and social events as well as our current beginner development activities.

3. Election of Board Officers.

- A. **The Board noted that BCPA Bylaws call for Board to have 1 year terms with a maximum of three terms.** There is also to be an annual election. Despite attempts in past years (2019 and forward, no volunteer candidates have stepped forward so current officers have continued by acclamation. The board discussed how to interest additional people and solicit newer ideas. This flowed from the why have a club discussion earlier. Possibility of trying to recruit several (2-3) at large members to help inject newer ideas into the process and also to interest others to serve as officers of the club.

Action was levied to current Board to review bylaws and propose changes to the office descriptions and to creating Member at large positions. Each member is to review their section of the bylaws and Fred will also create the Member at Large section. All comments are to be emailed to Ed who will assemble a draft for email circulation and approval by mid December.

- B. How can we attract interested candidates who will help continue and build the BCPA? After bylaws are approved plan to solicit candidates in January with election in February. Plan to solicit candidates via newsletter and direct discussion by current board with active members.
- C. Will current officers continue if candidates don't come forward? Current Board was polled and 3 of 4 said they were willing to continue to serve either in current or alternate capacity if needed.

4. Court Signup and Access:

- A. Playtime Scheduler was noted as a rousing success in increasing attendance if only by reminding players that sessions are ongoing and assuring all that people are still playing regularly. Week night sections are getting 16-20 and even Sunday is getting a dozen players.
- B. Jon mentioned that we need to maintain the invitation list after membership renewals are complete and delete non-paying members. This will be discussed at future board after membership renewals.

5. Newsletter: Mary/Jon

Jon and Mary took action to put Articles for newsletter together for release early in 2023 unless ready sooner. These will include the following:

- Article on Bruce Wilkinson Business Mary
- Laura and Jim Story: Met on the courts and eventually fell in love and married. Mary
- Elections Alert and invitation for input - John
- Plug for registering for Playtime Scheduler - Jon
- Solicit for at-large Board Members - Fred
- Club Membership - Mary
- Mention availability and use of CRBURKE for Pickleball Central - Jon.

6. Internet issues: Jon.

- A. There are no outstanding issues with the internet. Discussed whether to recruit new webmaster to relieve Jon's workload. Need to find a suitable candidate but Jon will continue until we do.
- B. Mary requested that Board use her G-Mail email for Pickleball issued to avoid missing messages.

7. How to Handle Beginner Clinics: This was handled but no consistent plan for future has been discussed. Jon will discuss with Andy this along with possible tournament opportunities for Next Year. We are continuing to get new interested people with 3 contacting the website within the past few weeks.

We did not have time to discuss the topics below this session but will consider them for future BOD meeting. No date was discussed for next meeting but we may want to consider as early as possible in January. (Note I won't be available before 3 Jan. I think others were out of town also...Perhaps Monday the 9th would work?)

8. Lessons Learned from Burke Festival: Mary

- a. Are there any items we need to document for next year?

9. New Rating System: John Proposed. Any comments or discussion?

10. What Else do we need to discuss: (Time permitting)

- 1. **Equipment Box security and combination access:** We discussed changing Combos and restricting access. Is this still needed.
- 2. **Court Playing Rules:** There have been few issues lately but Challenge Court issues were never resolved.