

# 2022 CHARTER FOR THE BURKE CENTRE PICKLEBALL ASSOCIATION

## **I. GENERAL**

In support of and to promote the fundamental goals, practices and principles of The Burke Centre Pickleball Association (BCPA), a not for profit organization, Burke Centre Conservancy recognizes BCPA as a special interest organization. As a special interest group, the BCPA can provide a viable and valuable input to the staff, Board of Trustees, and the community, when and where required. This charter agreement defines the responsibilities of BCPA and the Conservancy.

## **II SPECIFIC RESPONSIBILITIES**

### **A. The BCPA will:**

1. Adhere to the established Burke Centre Conservancy chartered organization policy precepts as attached;
2. Promote Pickleball within the community by recommending activities, rules and regulations;
3. Provide community service by volunteering for a minimum of 40 hours with additional hours added based on 2 hours for each facility use at the Burke Centre Festival. Volunteer assignments during the festival will be made by the Festival Volunteer Coordinator; community service contributions suggested in lieu of the participation in the Festival must be approved by the Board of Trustees, or it's agent, prior to April 1<sup>st</sup> of each year;
4. Provide a Certificate of Liability Insurance listing "Burke Centre Conservancy" as additional insured in an amount of not less than \$1,000,000;
5. Provide a weekly record of court use and follow all pickleball / tennis court rules;
6. Provide an updated member roster at the beginning of each Pickleball season;
7. Assume all responsibility for collecting dues/fees and maintaining the organization's finances;
8. Pay a fee of \$30 each time community center keys are not returned to the Conservancy office within 48 hours following each usage, or in the event after hours staff assistance is required in obtaining keys. Any assessed fees must be paid prior to the next scheduled facility use;
9. Maintain the integrity and cleanliness of Burke Centre Pickleball courts, community buildings, grounds, or any other facilities to the highest degree possible as outlined in the rental/use agreement, and report any problems found at a Conservancy facility or open space to the staff immediately.

### **B. In return for the community services provided by the BCPA, the Board of Trustees agrees that the Burke Centre Conservancy will:**

1. Provide BCPA use of the Burke Centre community centers for general meetings during non-prime time rental periods (Monday through Friday) no more than once a month. Additional requests (Monday through Friday) will be subject to space availability, all requests for space must be made by the designated point of contact. Reservations for Saturday, Sunday, or for special events will be made at the discretion of the Conservancy Community Services - Activities Department Staff and subject to the current rental rates/fees charged to residents. Applicable charges will include sanitation and security fees;

2. Provide use of designated Pickleball court facilities as scheduled through the Burke Centre Conservancy with two weeks' notice. With the exception of tournament play, at no time shall all courts at a site be used by the BCPA without prior approval from the Burke Conservancy Executive Director. Actual usage will be coordinated in advance with the Conservancy's staff and approved by the Board of Trustees;
3. Publish BCPA information and articles in the Conservator as space permits;
4. Link to Burke Centre web site, and as space permits, use the BC Buzz as an informational tool.

**III. MEMBERSHIP & MEETINGS**

The BCPA will be composed 50% of owners or non-owner residents (i.e., renters) of property in Burke Centre. All scheduled meetings will be open to Conservancy members and residents interested in Pickleball. BCPA will designate A Point of Contact to conduct business with the Burke Centre Conservancy. The Point of Contact must be a Burke Centre resident or owner, in good standing, and will assume responsibility for all Burke Centre facilities used and any keys checked out.

**IV. REPORTS**

The BCPA will submit an Annual Report to the Board of Trustees each year, 15 days prior to the charter expiration date. The report will include:

- Designated contact names, addresses, emails and phone numbers;
- List of active association members names, addresses and phone numbers
- Weekly record of court use throughout the Pickleball season;
- The service contribution provided to the community
- Annual community center usage requested dates for the upcoming year

**V. CHARTER REVIEW**

The Charter will be subject to annual review by the Board of Trustees. The Agreement may be nullified by action of the Board of Trustees at any meeting if the above responsibilities applicable to BCPA have not been met.

**VI. AMENDMENT**

The BCPA may recommend amendments to this charter to the Board of Trustees. The Board of Trustees may amend this charter by a majority vote.

Max Flax President  
Burke Centre Conservancy, Board of Trustees

April 8, 2022  
Date Approved

Adrian D. Hill  
President, Burke Centre Pickleball Association

4/20/2022  
Date Approved

\_\_\_\_\_  
Point of Contract, Burke Centre Pickleball Association

\_\_\_\_\_  
Date Approved

BURKE CENTRE SEAL

\_\_\_\_\_  
Charter Expiration Date



First Name	Last Name	E-mail Address	BC Resident	Address	City	State	Zip	Primary Phone	Has Key
Kevin	Abney	jmk1998@verizon.net	Yes	6028 Burnside Landing Drive	Burke	VA	22015	703-216-6087 cell	Yes
Mary	Abney	mbafitbi@gmail.com	Yes	6028 Burnside Landing Drive	Burke	VA	22015	703-216-6087 cell	Yes
Traci	Allan	traci.m.allan@gmail.com	Yes	5957 Hall Street	Springfield	VA	22152	703-407-2074	
Amy	Baldi	abaldi@cox.net	Yes	10219 STEAMBOAT LANDING LANE	Burke	VA	22015-2541		
Mike	Baldi	mbaldi64@yahoo.com	Yes	10219 STEAMBOAT LANDING LANE	Burke	VA	22015-2541		
Tony	Bellamy-Hicks	ynotcc@gmail.com	Yes	5918 Annaberg Place	Burke	VA	22015	7038322350	
Dawn	Bellamy-Hicks	marisa80@hotmail.com	Yes	5918 Annaberg Place	Burke	VA	22015	7037985179	
Jackie	Berkowitz	jdberko27@gmail.com	No	8527 Etta Drive	Springfield	VA	22152	15712774150	
David	Berkowitz	berko@cox.net	No	8527 Etta Dr	Springfield	VA	22152	7038613622	
Bobbie	Breitkreutz	breitbo@gmail.com	Yes	6101 Windward Dr	Burke	VA	22015	760-449-1809	
Balachandra	Busam	bala.busam@gmail.com	Yes	6220 Mockingbird Pond Terrace	Burke	VA	22015		
Gustav	Calero	gustavocalero@icloud.com	Yes	6126 Mantle Rd	Burke	VA	22015	7033719233	
Shella	Callahan	Shellabcal@gmail.com	Yes	5914 Cove Landing Rd.	Burke	VA	22015	3479905732	
Christine	Carlock	christinecarlock3@gmail.com	No	6322 Youngs Branch dr	Fairfax station	VA	22039	703-4025011	
Marlene	Castellow	marlene.castellow@gmail.com	Yes	10065 Marshall Pond Road	Burke	VA	22015	703-4831028	
Ramesh	Chadha	Rameshchadha@yahoo.com	No	2452 Acorn Hollow In	Hemdon	VA	20171	7032034181	
Ann	Chiles	halilepainya@msn.com	Yes	6143 Windward Dr	Burke	VA	22015	703-250-4270	Yes
Wayne	Chiles	gpamny@hotmail.com	Yes	6143 Windward Dr	Burke	VA	22015	571-344-1241cell	Yes
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Adam	Copeland	acopec27@yahoo.com	No	8609 Arley Drive	Springfield	Virginia	22152	2024311959	
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MyeongHee	Eligbali	pleskobali@hotmail.com	Yes	6107 Dory Landing ct	Burke	VA	22015		
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Bill	Gore	billgore@cox.net	No	10309 mystic meadow way	Oakton	VA	22124		
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Ed	Gross	ed1112@yahoo.com	Yes	6114 Eagle Landing Rd.	Burke	VA	22015	703-853-9556	
Sean	Hardy	hardy.sean@gmail.com	Yes	5723 Walnut Wood Lane	Burke	VA.	22015		
Rob	Henry	rhenry1746@aol.com	No	7100 Woodrise Court	Fairfax Station	VA	22039	571-408-5018	
Dawn	Hill	dawnhill@gmail.com	Yes	10014 Downeys Wood CT	Burke	VA	22015		Yes
Gary	Hill	garydhill@gmail.com	Yes	10014 Downeys Wood CT	Burke	VA	22015	703-338-2057	Yes
Andy	Hou	aphou@msn.com	No	9100 Lynchburg ct	Fairfax	VA	22032		
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Ross	Kendall	Rpkendall817@gmail.com	Yes	9926 stone wood court	Burke	VA	22015		
Bill	Kennerley	wakenn@cox.net	Yes	6066 BURNSIDE LANDING DR	Burke	VA	22015	17033806592	
Carmen	Kindlmann	carkindlmann@gmail.com	Yes	10330 lura commons ct apt.2E	Burke	Virginia	22015	7036150380	

Allison	Klink	allison.m.klink@gmail.com	No	8630 Cromwell Drive	Springfield	VA	22015	703-425-6839	
Amanda	Larsen	amanda.larsen@natgeo.com	Yes	6236 Wilmette Drive	Burke	VA	22015	703-425-6839	
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Larry	Long	llong41@verizon.net	No	5330 Gainsborough Dr	Fairfax	VA	22032-2741	703-323-0495	
Eileen	Lopat	Efllopat@gmail.com	Yes	5800 Cove Landing Rd, 102	Burke	VA	22015	703-581-7664	
Nance	Lucas	nlucas12@gmail.com	Yes	6235 Wilmette Drive	Burke	VA	22015	703-250-7189	Yes
Robert	Lynch	robert.lynch1@verizon.net	Yes	10018 Downeys Wood Ct	Burke	VA	22015	703-626-5033	
Roy	Lynch	lynchtrecoستا@verizon.net	Yes	9603 Renton Drive	Burke	VA	22015	703-217-7234	
Bev	Magida	bev.magida@verizon.net	No	5002 Prince Caspian Ln	Burke	VA	22015	703-217-7234	
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Karen	Mckeon	kamckeon3@gmail.com	No	4208 Linden St.	Fairfax	Virginia	22030		
Janice	Miller	jmilller10525@gmail.com	No	10328 Sager Avenue Unit 120	Fairfax	Virginia	22030	703-731-0194	
Nick	Nicholson	nicholson6105@gmail.com	Yes	6105 Eagle Landing Road	Burke	VA	22015		
Craig	Offutt	offucraig@gmail.com	No	5230 Storington Dr	Fairfax	VA	22032	703-347-2396	
Mike	O'Leary	mikes5908k@gmail.com	Yes	5908 Carters Oak Ct	Burke	VA	22015		
Karen	Panos	karenspanos@gmail.com	No	10960 Keys Court	Fairfax	Virginia	22032	703-401-3288	
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Carolyn	Rapoza	crapoza@hotmail.com	No	9129 ROCKEFELLER LN	SPRINGFIELD	VA	22153		
Fred	Rosen	frosen10609@gmail.com	Yes	10609 Battalion Landing Court	Burke	Virginia	22015	703-217-7233	
Fred	Rothe	Fred.rothe@verizon.net	No	5002 Prince Caspian Lane	Burke	VA	22015		
Ken	Rose	krrose926@gmail.com	Yes	5920 Cove Landing Rd. #301	Burke	VA	22015		
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Jon	Weber	jon.weber1@cox.net	Yes	6152 Lucas Pond Ct	Burke	VA	22015	703-249-8030	Yes
Kathy	Weber	kathymweber@cox.net	Yes	6152 Lucas Pond Ct.	Burke	Virginia	22015	703-249-8030	Yes